



Approved Minutes– Balance of State Impartial Review Committee September 15, 2021

Present: Hana Gossett (New Mexico Coalition to End Homelessness), Anita Dunmar (Century Bank), Eva Nevarez St. John (Creative Consulting Solutions), Henrietta Correa (Community Member), Kate Cleaver (NM Coalition to End Homelessness), and Felicia Vargas (NM Coalition to End Homelessness)

Meeting Summary

The objective of the meeting is for the Impartial Review Committee to review the FY 2021 Request for Proposals for new Albuquerque projects and to familiarize the Albuquerque CoC reviewing, scoring, ranking, reallocation, procedures for renewal projects before members begin the ranking process and vote on the changes that align with the NOFO.

1. BoS Reviewing, Scoring, Ranking, and Reallocation Procedures for Renewal Projects

Hana informed the committee that HUD released the NOFO on August 16th. During the time since its release the NMCEH CoC team did their due diligence on analyzing the new guidelines. Within this time the CoC team had to do some restructuring and adapting with the resignation of a team member.

Hana provided insight into how the CoC team was able to collect the threshold documents and all BoS CoC providers submitted the documentation.

Hana informed the committee on some changes to the draft; most are edits of basic conventions that aligned with the NOFO, for example, changing NOFA to NOFO. There was an error on appendix B, Hana changed the point systems that aligned with notes from previous IRC meetings

Eva moved to approve the document as currently written with Anita seconding the motion. The motion passed unanimously.

2. Approval of the New Project Request for Proposals Document

Hana explained the request for proposals for new projects. The document is similar to the 2019 competition for new projects. Hana updated information that aligned with NOFO guidelines and requirements.

With the amount of money that is allotted for new projects or for projects to expand, IRC can select Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), Joint Transitional Rapid Rehousing (JT-RRH), Coordinated Entry Grants and Homeless Management Information System (HMIS).

Moreover, anyone can apply for a coordinated entry grant. However, only the Lead Entity, which is the NMCEH, can apply for HMIS.

The BoS RFP this year is modeled after the document used for Albuquerque in the past, as it has been found to be clearer and outlines all HUD requirements.



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In addition, there is also bonus money that is allotted for domestic violence projects. Within the document, there are specific guidelines for applicants to apply, using that is referenced in the RFPs. All documentation will be submitted in digital format via coc email on October 16th. Hana is asking the committee to change the date to Friday, October 15th. All project applications have to be due 30 days before the HUD deadline, which is November 16th.

Eva moved to approve the document as currently written with Anita seconding the motion. The motion passed unanimously.

3. Closing Remarks and Adjournment

Committee members discussed the next 2 meeting times to reconvene for renewal projects and new projects.

Meeting minutes taken by Kate Cleaver, CoC Program Officer, NMCEH.